

Proof of Identity/Experience

The Virginia Department of Social Services requires parents provide Proof of Identity and current and previous full time Day Care Programs with dates attended for all enrollees.

Previous Day Care Program Experience

Please list the names and dates of attendance of all Day Care/Schools. Attach a separate sheet if necessary.

Day Care/School: _____
Entered/Left Date: _____

Day Care/School: _____
Entered/Left Date: _____

Day Care/School: _____
Entered/Left Date: _____

Proof of Identity

Please bring one of the following acceptable forms listed below. This form must be turned into a Green Hedges administrator for signature. Children who have not satisfied Virginia's Proof of Identity requirements, as explained above will not be allowed to attend.

- Certified copy of a child's birth certificate
- Birth Registration Card
- Notification of Birth (hospital, physician or midwife record)
- Record from a public school (original report card)
- Passport
- Copy of a placement agreement/other proof of child's identity from a placing (foster care/ adoption agencies)
- Copy of entrustment agreement conferring temporary legal custody of the child to an independent foster parent
- Certification by principal/designee of a U.S. public school that a certified copy of the child's birth record was previously presented

To be completed by Green Hedges School personnel

Full Name of Child: _____ Date Issued: _____

DOB/Place: _____

Document Number: _____

Employee Viewing Documentation/Date: _____

**REMINDER: Please bring this form and the appropriate proof of identity.
Do Not Mail or Fax**