

June 12, 2025

Dear Families New to Green Hedges,

I hope this email finds you and your family well! This is the first issue of *Inside Scoop*, a publication prepared especially for our new students and their families. As the 2025-2026 school year approaches, this publication will serve as a place for information about the everyday events, settings, and lingo you will encounter at Green Hedges School (GHS) during your first year.

One document that I want to share with you is our <u>Major Dates Calendar for the 2025 - 2026</u> school year, which outlines holidays and breaks for the coming school year. Of particular importance is the first day of school for students:

**September 2 - 3:** Welcome back conferences with teachers (More details to come, but this is an opportunity for parents to meet with their child(ren)'s teacher before the school year begins.)

September 2: Orientation for all Middle School students

September 4: Montessori 2-year olds & Montessori Kindergarten - Grade 8

September 8: Montessori 4-year olds September 10: Montessori 3-year olds

Parents of Montessori 2, 3, and 4-year-olds, please see below for additional information related to the first day of school.

School begins at 8:15 a.m. daily. Students may be dropped off as early as 7:45 a.m. Montessori students are dismissed at 3 p.m., Lower School students (Grades 1 - 5) are dismissed at 3:15 p.m., and Middle School students (Grades 6 - 8) are dismissed at 3:30 p.m. Drop-off and pick-up procedures will be sent later this summer.

There are several important sections below that include information on the first day of school for Montessori students, health forms, uniforms, and parent involvement opportunities that I would also like to draw your attention to in this email. In addition, next week will share a letter with summer work and enrichment opportunities for new students. Please be on the lookout for that email, which will come from our Assistant Head of School Aaron Cahn.

As always, please <u>reach out</u> to me with any questions you may have.

Warmly,

Katherine

Katherine Vazquez
Director of Admission & Affordability

# First Day of School Information for Montessori Students

The first days of school for our Montessori students are as follows:

#### Montessori Kindergarten:

**Thursday, September 4 - First Day of School** - Dismissal for all Montessori Kindergarten students is at 3 p.m.

### Montessori 2-year-olds:

Thursday, September 4 - First Day of School - Dismissal for all 2-year-olds is at 12 p.m.

Friday, September 5 - Dismissal for all 2-year-olds is at 12 p.m.

Beginning on September 8, full-day students will stay until 3 p.m., which is normal dismissal time.

## Montessori 4-year-olds:

Monday, September 8 - First Day of School - Dismissal for 4-year-olds is at 12 p.m. for half-day students and 3 p.m. for full-day students.

## Montessori 3-year-olds:

Wednesday, September 10 - First Day of School - Dismissal for all 3-year-olds is at 12 p.m.

Thursday, September 11 - Dismissal for all 3-year-olds is at 12 p.m.

Beginning on September 12, full-day students will stay until 3 p.m., which is normal dismissal time.

## School Entrance Health Form - Due August 18, 2025

The Commonwealth of Virginia School Entrance Health Form is REQUIRED to be completed yearly. This includes immunization records as well as a physical exam by your child's physician. The form needs to be completed by your child's physician. We strongly encourage all families to get this process underway as soon as possible.

The form is required to be submitted to us by August 18. You may mail it to the School or scan and email it to Registrar, Wanda Green at <a href="wgreen@greenhedges.org">wgreen@greenhedges.org</a>.

If your child attended Green Hedges Summer Camp this year, this form does not have to be completed.

Commonwealth of Virginia School Entrance Health Form

## Additional 2025 - 2026 Forms

To be sure that we have the most current information, each year parents/guardians must complete a new set of forms for each child enrolled at Green Hedges School. Please note that because these are required by law, students will not be permitted to participate in school activities unless all required forms are on file with the school.

All forms must be submitted online or mailed to the school by August 18, 2025. <u>If your child is</u> attending Green Hedges Summer Camp this year, these forms do not have to be completed again for the school year.

#### **Proof of ID Form** (PDF)

The Virginia Department of Social Services requires parents to provide Proof of Identity and current/previous full-time daycare and/or schools attended. *This form must be submitted in* 

person with original documentation. Please contact our Registrar Ms. Green to schedule an appointment to come to campus to complete this. Ms. Green may be reached at <a href="wgreen@greenhedges.org">wgreen@greenhedges.org</a> or 703-938-8323. \*Does not apply to current Green Hedges students and those children who have attended Green Hedges Summer Camp in the past.

#### THE FOLLOWING FORM MAY REQUIRE ACTION BY YOUR CHILD'S PHYSICIAN

#### Medication Authorization Form (PDF) - IF APPLICABLE

This form is required by the State of Virginia for any student who requires prescription medication during school hours. It is valid only during the prescription period designated from a licensed prescriber and must be renewed for each new prescription.

Questions? Please contact Registrar Ms. Green at wgreen@greenhedges.org.

## **Uniform Guidelines**

Green Hedges School's dress code for Grades 1 - 8 is as follows:

#### **Dress Option**

- Dark green polo dress (with or without school logo acceptable)
- Plaid Jumper with a white collared button-down or turtleneck

#### **Bottom Options**

- Khaki skirt, plaid skirt, skort, shorts, or pants
- · Brown or black belt

#### **Top Options**

- White or dark green collared polo shirt (with or without school logo acceptable)
- White oxford shirt (with or without logo acceptable)
- White turtleneck (with or without logo acceptable)
- Dark green sweater (with or without logo acceptable)
- Dark green or grey sweatshirts or fleece jackets (GHS or plain only)

Please visit the <u>GHS Lands' End uniform online store</u> (School #9001-1420-8) or the <u>Green Hedges school store</u> for the uniform options listed above. Every Tuesday is Spirit Wear Day, so students may wear a Green Hedges t-shirt on these days. T-shirts will be given to all new students and additional t-shirts may be purchased through the <u>Green Hedges school store</u>.

We highly recommend ordering uniforms as soon as possible as the uniform store often has backorders beginning in August.

While uniform items may be ordered with or without the Green Hedges logo embroidered on them, we suggest ordering one polo with the logo for students to wear when Green Hedges concert dress is required. In addition to Lands' End, Green Hedges School allows students to wear dark green or white uniform tops and polo dresses from other stores, including:

- Target
- Gap
- Old Navy
- Children's Place
- Amazon

Montessori students are not required to wear a uniform. The general guideline for our youngest students is that they wear clothing that is neat, comfortable, and easily managed. Children may wear sandals, but flip-flops are not allowed. Sneakers are required for PE class.

The Parent Association will hold a used uniform sale a few days before the start of the next school year. In the meantime, we encourage all families to join the private Facebook Group called Green Hedges School Parent Association and start swapping used uniforms there. Feel free to post what you need for next year.

# **Parent Involvement Opportunities**

There are multiple ways to be involved at Green Hedges through our Parent Association. We welcome any time and talents you're willing to share. From DragonFest, our fall festival, and the Vienna Halloween Parade to Bingo Night and Teacher Appreciation Week, there are large and small volunteer opportunities for all.

Please indicate your interest in our upcoming events on this form and we'll be sure to include you in future communications.

#### Mission

We inspire young people of talent and promise to develop clear values, a desire for wisdom, and an appreciation for all endeavors which broaden the mind and enlighten the spirit.

Read more about our Diversity, Equity, and Inclusion initiatives here.

Connect with us







Green Hedges School | 415 Windover Ave. NW | Vienna, VA 22180 US

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