



**Lead Summer Counselor**  
**3 - 7 Year Olds**  
Full-Time  
Summer 2026

**Job Description**

Green Hedges School seeks experienced educators to serve as Lead Summer Counselor for the 2026 Summer Camp season. Green Hedges School Summer Camp is for campers in Preschool ages 3-through rising Grade 2. Green Hedges is located in Vienna, VA, fourteen miles west of Washington, DC.

This is an exciting summer opportunity for classroom teachers, teaching assistants, and education professionals to join our team as a camp counselor! We are seeking enthusiastic individuals to work from June 15 to July 31, with June 19 and July 3 as holidays. Preference will be given to counselors who can commit to all seven weeks, although partial week availability is also considered. The working hours are from 8:45 a.m. to 3:15 p.m., with the possibility of extra hours available through Extended Day from 8:00 a.m. to 4:00 p.m. Competitive hourly rates are offered, providing a rewarding experience for those passionate about working with children in a fun and dynamic environment. If you're ready to make a positive impact and create lasting memories this summer, apply now!

**A successful candidate Summer Camp Counselor will have the following education and experience requirements:**

- AMS or Undergraduate degree (master's preferred) in education or a related field
- Minimum of 2 - 5 years experience in a lead position
- Knowledge of the academic and social-emotional development of preschool ages 3 and 7
- A high level of energy and strong, positive presence, initiative, and ability to collaborate
- Excellent time management and organizational skills
- Education and experience in camp, youth programs, recreation, working with children, or in a related field
- First AID and CPR

**Camp Counselor Job Responsibilities:**

- Build and maintain a strong working relationship with the classroom assistant.
  - Present a positive role model for students.
  - Maintain a well-organized, neat, and safe environment for all students, families, staff, and guests.
  - Demonstrate an ability to work with others in the classroom. Exhibit strong organizational habits.
- Commit to Diversity, Equity, Inclusion, Justice, and Belonging initiatives

- Be aware of the individual needs and interests of the students and ensure there are relevant resources for their interests.
- Maintain safety and appearance of the classroom.
- Leads, and implements camp programs for children.
- Provides high-quality educational and recreational opportunities and enjoyable experiences for camp participants.
- Supervises campers and ensures their safety, development, growth, skill achievement, and general well-being.
- Maintains a schedule for camp participants.
- Organizes and leads various small and large group activities
- Ensures the cleanliness of the site.
- Assists in maintaining accurate program records, including incident reports, and daily attendance.
- Knows and understands all emergency procedures associated with the camp program.
- Records and tracks camper's dietary restrictions/allergies and ensures their meals/snacks are distributed.
- Mediates any campers' disputes.
- Knows, enforces, and follows all safety guidelines associated with the camp program, including knowing the whereabouts of your charges at all times.
- Maintains constant surveillance of the playground and water areas.

**Camp Counselor Skills / Qualifications:**

- Enjoys being in the company of children
- Leadership
- Alertness
- Communication skills
- Patience
- Problem-solving skills
- Stamina
- Caring personality
- Organization skills
- Mediation skills
- Maintains constant surveillance of the playground and water areas.

**Reports to:** Summer Camp Director

***Interested candidates should submit  
1) letter of interest, 2) three references, and 3) resume to:***

***[anichols@greenhedges.org](mailto:anichols@greenhedges.org)  
Allison Nichols-Camp Director***

*Green Hedges School is committed to equal employment opportunity. The School does not discriminate against employees or applicants for employment on any legally recognized basis including, but not limited to: veteran status, race, color, religion, sex, national origin, age, or physical or mental disability.*