

SUBSTITUTE TEACHER

Green Hedges School seeks substitute teachers for the current school year and future years. Green Hedges is a leading coeducational, independent school in Vienna, Virginia, about 15 miles west of Washington, D.C. Green Hedges enrolls about 170 students in Preschool through Grade 8.

Green Hedges School includes three divisions:

- Preschool: Ages 2 to 5, Montessori philosophy
- Lower School: Grades 1 to 5, traditional preparatory
- Middle School: Grades 6 to 8, traditional preparatory

Substitute teachers at Green Hedges may teach alongside another teacher in the homeroom, teach an independent class, or fill in for a special-subject teacher. They are expected to:

- Provide instruction through the implementation of lesson plans (provided).
- Demonstrate appropriate classroom management.
- Ensure student learning.

Candidates should have teaching experience, excellent oral and written communication skills, sound judgment, and a commitment to the mission of Green Hedges School. In most instances, Green Hedges requires at least a bachelor's degree for substitute teachers, not including substitute teachers in assistant roles.

Interested candidates should submit the following items electronically to Assistant Head of School Aaron Cahn at acahn@greenhedges.org:

- **A cover letter expressing interest in substitute teaching at Green Hedges and how your professional background has prepared you for this role.**
- **A current resumé.**
- **Three professional references.**

Candidates must successfully complete a required background check.

Green Hedges School is committed to equal employment opportunity. Green Hedges does not discriminate against employees or applicants for employment on any legally recognized basis including, but not limited to, race, color, national origin, religion, creed, gender or gender identification, sex or sexual orientation, family status, economic status, military or veteran status, age, or physical or mental disability in the administration of its hiring and terms of employment of faculty and staff.